



TOWNSHIP OF UPPER UWCHLAN
BOARD OF SUPERVISORS
ORGANIZATION MEETING
January 6, 2014

Approved

Attending:

Board of Supervisors

Guy A. Donatelli, Member
Catherine A. Tomlinson, Member
Kevin C. Kerr, Member

Township Administration

Cary B. Vargo, Township Manager
Gwen A. Jonik, Township Secretary
John DeMarco, Police Chief
Mike Heckman, Director of Public Works

The meeting was held in the Township Building Conference Room due to continued renovation of the public meeting room.

Mr. Donatelli called the meeting to order at 7:00 p.m., led the salute to the flag and offered a moment of silence.

Organization of the Board

Mr. Donatelli asked Mr. Vargo to conduct the election of Supervisors' Chairperson for calendar year 2014. Mr. Vargo requested nominations for Chairperson. Mr. Donatelli nominated Mrs. Tomlinson, seconded by Mr. Kerr. Mrs. Tomlinson was elected Chairperson with 2 in favor, 1 abstention (Tomlinson).

Mrs. Tomlinson nominated Mr. Kerr for Vice Chairperson for 2014, seconded by Mr. Donatelli. The Motion carried with 2 in favor, 1 abstention (Kerr).

Appointments

Mrs. Tomlinson moved, seconded by Mr. Kerr to re-appoint the following Staff, Consultants and Legal Firms for one year terms; appoint/re-appoint volunteers to their respective Boards and Commissions; recognize the Board of Elected Auditors; establish Bond rates; establish Depositories of Township Funds; and establish the Board of Supervisors' meeting schedule as follows. The Motion carried unanimously.

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|---|---|
| a. Township Manager | Cary Vargo |
| b. Township Secretary | Gwen Jonik |
| c. Right-To-Know (Open Records) Officer | Gwen Jonik |
| d. Right-To-Know Officer (Police) | Chief John DeMarco |
| e. Township Treasurer | Jill Bukata, C.P.A. |
| f. Codes Administrator | Al Gaspari |
| g. Assistant Codes Administrator | Gilmore & Associates |
| h. Township Engineer | Gilmore & Associates |
| i. Township Planner | Brandywine Conservancy |
| j. Township Traffic Engineer | McMahon Associates, Inc. |
| k. Township Wastewater Engineer | ARRO Consulting, Inc. |
| l. Township Municipal Authority Solicitor | Christopher Frantz, Esquire |
| m. Township Wastewater Facility Operator | Clean Water, Inc. |
| n. Road Master | Michael Heckman, Director of Public Works |

o. Township Fire Marshal	Richard Ruth
p. Township Auditor	Barbacane, Thornton and Company
q. Township Solicitor	John E. Good, Esquire
r. Township Solicitor-Alternate	Buckley, Brion, McGuire, Morris, Sommer
s. Township Labor Solicitor	Reed, Smith, Shaw, McClay
t. Zoning Hearing Board Solicitor	Craig Kalemjian, Esquire
u. Vacancy Board	Donald Carlson
v. Assistant Township Tax Collector	Jill Bukata, C.P.A., Township Treasurer

Emergency Management Planning Commission (3 Year Term):

Scott Nicely, John DeMarco;

Historic Commission (3 Year Term): Mary Lou Farrow;

Municipal Authority (5 Year Term): Don Carlson, Hal Harper;

Park and Recreation (5 Year Term): Dan Driscoll;

Planning Commission (5 Year Term): Shelly Krockner;

Technology Advisory Board (3 Year Term): Scott Nicely;

Zoning Hearing Board (3 Year Term): Jim Greaney, Bob McHugh

The Board of Elected Auditors (6 Year Term) are Fred Clark (2015),
Steve McNaughton (2017) and Perry Hughes (2019)

Bond rates:

Treasurer's Bond \$1,500,000;

Township Manager's Bond \$100,000;

Tax Collector's Bond \$225,000

Depositories of Township Funds:

National Penn Bank,

Meridian Bank,

Downingtown National Bank (DNB First)

First Resource Bank – Certificate of Deposit

Penn Liberty Bank – Certificate of Deposit (potentially, in 2014)

Board of Supervisors' 2014 Meeting Schedule:

2nd Tuesday of the month, 4:00 p.m. -- Workshops

3rd Monday of the month, 7:00 p.m. -- Meeting

Location -- 140 Pottstown Pike, Chester Springs PA 19425.

Mrs. Tomlinson moved, seconded by Mr. Donatelli, to establish Mr. Kerr as the Voting Delegate for the Pennsylvania State Association of Township Supervisors 2014 Convention and the Chester County Association of Township Officials 2014 Conventions. The Motion carried unanimously.

The Board agreed with the IRS Standard Mileage Rate for 2014 at 56.0 cents per mile.

Open Session

Mr. Donatelli introduced Eagle Scout candidate David Waddell, Jr., of BSA Troop 220 in Lionville, who is in attendance this evening fulfilling a Citizenship in the Community merit badge

requirement. David provided the Board with an overview of his Eagle Scout project, constructing an octagon-shaped, walled dodge ball at a facility in Coatesville.

Hal Harper commented on a recent article in the Daily Local News stating Columbia Gas re-routed their pipeline around a development in another Township, setting a precedent.

Adjournment

There being no further business to be brought before the Board, Mrs. Tomlinson adjourned the meeting at 7:25 p.m.

Respectfully submitted,

Gwen A. Jonik
Township Secretary